



The following information is needed for your rental home

Rental Home Address: _____

Bank account information: This information will be used to make your deposit directly into your account. (Deposits occur on or about the 10th of each month) Please attach a voided check below:

Attach voided check here

CHOOSE ONE: Checking Account Savings Account

List of all Utilities: Utility company and who will be responsible for the bill each month when tenant occupied.

Electric: _____ Owner Tenant HOA N/A

Gas: _____ Owner Tenant HOA N/A

Water: _____ Owner Tenant HOA N/A

City Water Well Water Water Softener System

City Sewer Septic System

Garbage: _____ Owner Tenant HOA N/A

Garbage Pickup Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Cable TV: _____ Owner Tenant HOA N/A

Landscaping: _____ Owner Tenant HOA N/A

Washer/Dryer: _____ Included Hook-ups Community Off-Site

Garage Door Code: (if applicable) _____

Alarm Code: (if applicable) _____



Mail Box # _____ Mail Box Location _____

Parking Space # _____

Garage: Attached Detached N/A

Number of Garage Bays: _____

Home Owners Association: YES NO

Name: _____

Phone Number: _____

Email: _____

Pets: No Pets Allowed Pets Negotiable
 Cats Allowed
 Dogs Allowed Maximum weight allowed: _____

Smoke Detectors: Hardwired 10 year Lithium w/hush button Date tested: _____

Carbon Monoxide Detectors: (Must be in place prior to tenant occupancy per Oregon Law)
 Hardwired Plug in Date Tested: _____

Keys: We require four (4) sets of keys. Two sets for tenants and two sets for our office. If there is a garage opener, mail key, storage key, pool key or other device required, please leave them inside the home on the kitchen counter. Please drop off keys to our office, Monday-Sunday, 8:30am – 5:30pm.

Any special circumstances PropM or the potential tenant would need to know:

